



KANSAS BOARD OF REGENTS

Frequently Asked Questions

What happens after I've applied for a scholarship?

Many scholarships require additional forms or documents to be submitted before your application is complete. **If your scholarship requires additional attention, please look at Step 3 on the main list of scholarships page for more information.** If there is a form that needs filled out, a link to the form will be provided in Step 3 for you to print and fill out as needed. If you have additional questions about what is required and where to send it, please email scholars@ksbor.org.



STATE OF KANSAS STUDENT AID APPLICATION

Scholarships

Username:

Application ID:

Please Notice:
- Scholarship funding is subject to legislative appropriations.
- The ending priority date may be subject to change depending upon available funding.
- Applicants are encouraged to submit their application before the ending priority date.

- Edit Account Information
- Change Password
- Logout

Step 2 - Apply for one or more scholarships Scholarship Year 2019 - 2020 Both Fall and Spring semesters open on: 01/01/2019

Scholarships Available <small>* Click the title below for information.</small>	Fall Ending Priority Date	Fall Application	Spring Ending Priority Date	Spring Application
Career Technical Workforce Grant	11/01/2019	Closed	07/01/2020	Closed
Ethnic Minority Scholarship	05/01/2019	Closed	05/01/2019	Closed
Military Service Scholarship	11/15/2019	Apply	03/01/2020	Apply
National Guard Educational Assistance	09/31/2019	Closed	01/31/2020	Apply
Nursing Service Scholarship	10/15/2019	Apply	03/15/2020	Apply
State Scholarship	05/01/2019	Apply	05/01/2019	Apply
Teacher Service Scholarship	10/01/2019	Applied - Edit	03/01/2020	Applied - Edit

Step 3 - Mail Additional Requirements for 2019 - 2020

- Teacher Service Scholarship (NEW) - please submit the following:
 - An official copy of all college academic transcripts
 - At least one letter of recommendation; academic, or employment-related
 - A personal statement of your academic and teaching goal

When will I be notified if I've received the scholarship or not?

Each scholarship has unique eligibility and award criteria. Some scholarships may require the college to verify FAFSA information and determine which students are eligible for the scholarship. Other

scholarships may require a legal agreement to be signed before funds are awarded. Please see the following list to determine if and how you'll receive notification about the scholarship you've applied for:

- **Career Technical Workforce Grant** – The Kansas Board of Regents will mail a letter in early August to notify you of the award outcome. We send letters to both recipients and those who were not selected to receive the scholarship.
- **Ethnic Minority Scholarship** – Due to the fact that your chosen college must verify your FAFSA information and other scholarships/grants you're receiving to determine your eligibility for this scholarship, the Kansas Board of Regents does NOT provide notification for this scholarship. If you are selected to receive the award, your college will notify you (typically through an email alert that a new scholarship has been posted to your financial aid package). This will typically occur in late August but could occur later on in the semester if you were put on the wait list for the award and funds did become available for you. There is no notification if you are not selected to receive the scholarship.
- **Military Service Scholarship** – Due to the fact that your college must verify tuition and fee information, there is no notification from the Kansas Board of Regents about this scholarship. If you receive the scholarship, the funds will be sent to your college and you should receive notification from your school. If there is a problem with your application and we need more information from you, Linda Oldham Burns (loldhamburns@ksbor.org) will email you to update you on the status of this scholarship.
- **National Guard Education Assistance Program** – The Kansas Board of Regents works directly with the Kansas National Guard and your college's financial aid office to verify eligibility for this program. You will be contacted by Linda Oldham Burns (loldhamburns@ksbor.org) only if more information is needed for your application.
- **Nursing Service Scholarship** – If you are selected to receive the scholarship, a letter will be mailed sometime in July to notify you and provide instructions on how to sign an electronic promissory note in order to receive the funds. There is no notification if you are not selected for the scholarship.
- **Kansas State Scholarship** – Your college must determine your eligibility for this scholarship by verifying your financial need and enrollment status. If you are eligible to receive the scholarship, your college will post the award to your account and notify you through whatever means are standard at your institution. There is no notification if you do not receive the scholarship. If you have received the award in the past, but not this year, you may check with your school's financial aid office to find out why.
- **Teacher Service Scholarship** – The Kansas Board of Regents will mail a letter in late July to notify you of the scholarship outcome. If you are selected to receive the scholarship, the letter will contain more information about the scholarship and instructions on how to sign your electronic promissory note to finalize acceptance. If you are not selected, a letter will be mailed to explain why.

I received a scholarship last year and want to renew it, what do I do?

First, you should plan to file the FAFSA by the Kansas priority deadline of April 1st. Many State of Kansas scholarships require you to have a FAFSA on file at your college before funding will be disbursed. Next, you'll login to your State of Kansas Student Aid Application (<https://sfa.kansasregents.org/>) and apply for your scholarship as a renewal applicant. Renewals must apply by the priority deadline of May 1st. Renewal applicants are often given top priority in awarding funds, so if you apply after the May 1st deadline, the funding for your scholarship may have already been spent on other applicants.

Once you've completed the renewal application, please check Step 3 on the main Scholarships page of our website to check if any additional materials are needed (see the screenshot on page 1 as an example of where those additional materials will appear on your account).

How do I know if I've submitted my application correctly?

You will receive an automated email from "kspsd-daemon" within a few minutes of submitting your online application. The subject line will read "From Kansas Board of Regents – Student Financial Aid Application Received". You will receive a separate email for each scholarship you apply for. If you have not received an automated email and you think you've applied for a scholarship, please log back into your account at <https://sfa.kansasregents.org/> and verify that it says "Applied" in green next to the scholarship. If it does not, then your application did not go through and you should apply again.

What if I need to make a change on my scholarship application?

You may login to your account and edit your scholarship application at any time. When you login, you'll see that you've applied for the scholarship and there is a link next to the scholarship that says "Edit". Clicking Edit will take you back into your completed application and you may make changes as needed. Once you save your edits, the changes will immediately be available to our office. Editing your application does NOT change the original submit date, so if you are making changes after a deadline, your application submit date will still reflect the original date you applied. If it is past the deadline, please notify our office that a change has been made. You may email scholars@ksbor.org to notify us.

Why does each scholarship have a different application deadline when the priority deadline is May 1st?

May 1st is when we begin reviewing all existing applications for scholarship selection. Many scholarship programs have adequate funding to allow an extension on the priority deadline, or multiple rounds of funding to be awarded. For others, funding is extremely limited and if you haven't applied by May 1st, your application will not be considered for the award.

Once a scholarship fund has been awarded in full, either for the semester or the school year, you will no longer be able to apply online and it will say "Closed" where it used to say "Apply".

I tried to create a new account, but it says I already have an account and won't let me proceed.

You may have previously created an account in our system and not realized it. When you receive this message, it means we already have your SSN in use on an account. You should try using the "Forgot Username" link on the login page to retrieve your existing account username. Please note, you will need to input the last name, SSN, and email address that we would have on file for your existing account. If you don't remember, or no longer have access to that email account, please email scholars@ksbor.org for assistance. You may also call (785) 430-4255 or (785) 430-4256.

I created a new account, but never received the email with a token needed to complete my account verification.

The automated email containing your account creation token comes from user "kspds-daemon" and often ends up in a spam folder. More and more often, email security prevents this email from being delivered at all. If the email is not in your spam folder, please email scholars@ksbor.org or call (785) 430-4255 or (785) 430-4256 and we will manually send the email again, or provide a token over the phone so you can finish creating your account.

I need to reset my password, but no longer have access to the email address associated with my account.

Please email scholars@ksbor.org or call (785) 430-4255 or (785) 430-4256 to speak with someone who can change the email address on your account. We will need to verify your identity before we can make any changes to the account.